

## CAMTA COALITION

### Meeting Agenda

Friday, February 05, 2010

Larimer County Courthouse

1st Floor - Hearing Room, 200 W Oak, Fort Collins, CO 80521

8:00 am - 4:00 pm

<u>TIME</u>	<u>TOPIC</u>
8:30 AM	<b><u>Registration and networking</u></b>
9:00 AM	<b><u>Member Introductions/City Recaps</u></b>
9:30 AM	<b><u>Economic Update</u></b> <i>John Trujillo II, UMB Bank</i>
10:30 AM	<b>Break</b>
10:45 AM	<b><u>Hot Topics Open Discussion</u></b>  <b>Learning Objectives:</b> General Discussion of various topics in S/U Tax Medical Exemptions, Drugs for Animals, Medical Marijuana, Software  <u>Roundtable Format - Participants</u>  <i>Ken Keeley - City of Golden</i> <i>Mike Myer - City of Denver</i>
11:30 AM	<b>Lunch on your own</b>
1:00 PM	<b><u>Career Development - Advanced Excel / Access Skills</u></b>  <b>Learning Objectives:</b> Review of Excel / Access Auditing Skills Learn about Pivot Tables, Macros and Queries
2:30 PM	<b>Break</b>
2:45 PM	<b><u>CONCURRENT SESSIONS</u></b>
<b>Session 1</b>	<b><u>NEW Auditor Training / Auditor 101</u></b>  <b>Learning Objectives:</b> Basic Introduction to S/U tax Basic Introduction to audit process Basic Introduction to worksheets and documentation  This is a very basic introduction to sales and use tax auditing designed for new auditors with minimal experience.
<b>Sesion 2</b>	<b><u>Future Planning Forum</u></b>  Open Meeting for Future Agenda Development Official Ed Committee Meeting Various CAMTA related items Membership Participation CAMTA Reports Better Communication NON-CGFOA EMail/ CAMTA only newsletter
4:00 PM	<b>Adjournment</b>