



**CGFOA BOARD MEETING MINUTES**  
**FRIDAY, NOVEMBER 20, 2015, 7:00 A.M.**  
**LOVELAND, CO**

**Call to Order**

President Larry Dorr called the meeting to order. Officers and Committee Chairs present: Larry Dorr, President (City of Lakewood), Judy Dahl, Vice President (Little Thompson Water District); Sherri Young, Secretary (City of Westminster); Sam Boster, Director (Bear Creek Water and Sanitation District); Don Warn, Past President (Town of Parker); Jeff Edwards, CTAC Chair (City of Aurora); Molly Kostelecky, Director (Metro Wastewater Reclamation District); Kathy Franklin, Treasurer (City of Wheat Ridge); Lisa Yagi, Director (City of Arvada). Also in attendance: Kathy Velzen (CGFOA Administrator) and 2016 incoming Board members Catrina Asher, Director, Lore Nusser, Director, and Peggi Bunzli, Secretary,

**Committee Reports**

All reports were presented on November 19, 2015 at the Annual CGFOA Business Meeting.

**Round Table Discussion – Annual Holiday Lunch**

The Board discussed the lunch scheduled for December 8<sup>th</sup>, and decided that in lieu of a speaker, there would be moderated round table discussions. Topics will include:

- Transparency – Led by Catrina Asher
- Employee Management – Led by Sherri Young
- Issues/Challenges with Local Elections – Larry Dorr

**Board Meeting**

The next meeting will be held in Berthoud on Friday, January 29, 2016.

- 2015 Conference Meeting at 9:30
- 2016 Conference Meeting at 10:30
- Networking Lunch at 11:30
- Board Meeting at 12:30

**Conference Discussion**

The Board had a roundtable discussion about the pros and cons of the 2015 conference to provide feedback for the Conference Committee meeting to be held later in the day.

**Positives**

- Location was great
- Plenty of room
- Food was great
- Enjoyed the app in lieu of paper
- Enjoyed the opportunity to have breakfast on our own. If breakfast is provided at conference hotel, skip conference breakfast.
- Good sessions offered
- Vendors enjoyed the setup
- Hotel staff was responsive
- Summit event held Wednesday was great and lots of fun. Continue event! Have members run Wednesday night event and see if it grows in attendance.
- First time attendees provided positive feedback
- Reviews overheard from members were largely positive
- Robust schedule

**Conference Discussion (continued)**

**Negatives**

- Investigate adding contact list to app
- Could have had more chairs in some rooms. Only leave a few feet in the back for standing room.
- Would like to “pre-register” for classes to better judge room size
- Pushed message for “electronic” but still printed all material
- Salad lunch was not enough food
- Some inconsistencies with food
- Some rooms were too cold
- Coffee not always available on break
- Some sessions could use more help
- Get CPE paperless
- Re-evaluate future venues that may be too small
- Tuesday’s attendance for opening reception was way down. Keep it simple and more sociable. More intimate, lots of food, smaller tables.
- Should provide coffee before first session
- Would like ability to take notes while following the presentation on the app

**Other Business**

- Submissions for the December newsletter should be submitted by Monday, December 7<sup>th</sup>.
- Judy Dahl mentioned that she will be exploring restructuring the Education Committee meetings. Currently there is one meeting each year for both annual and conference planning. Evaluate having the January meeting focused on the annual education and a second meeting added in May to focus on the conference.

**Adjourn**

Larry Dorr adjourned the meeting.