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# Annual Education 2018 Session Form

QUESTIONS

RESPONSES

## ANNUAL Education 2018 Session Form

The Education session form is submitted ONCE for each ANNUAL education session and is the only form submitted. Please open this form prepared to submit all of the information requested, most questions REQUIRE an answer. This is the only method by which to submit education session information. What you submit is EXACTLY what will be published. Thank you!

### Education Session Information

Description (optional)

Session Title \*

Short answer text

## Session Time of Year \*

1. February
2. March/April/May (Spring)
3. June/July/August (Summer)
4. September/October (Fall)

Please list any specific dates on which the speaker would like to have the class (if applicable).

Short answer text

## Length of session \*

Session length is based on CPE credits and should stick with the lengths listed.

1. 1 Hour (Webinar session, 1 CPE)
2. 1.75 Hours (Webinar session, 2 CPE)
3. 3.5 Hours (Half-day session, 4 CPE)
4. 6 Hours (3/4 Day session, 6 CPE)
5. 8 Hours (Full Day session, 8 CPE)
6. Two-Day (16 CPE)

Please indicate if there is a preference for AM or PM (if applicable).

1. AM
2. PM

## Preferred Locations \*

1. Metro - North
2. Metro - South
3. Metro - East
4. Metro - West
5. Western Slope
6. Southern Part of the State
7. Eastern Plains
8. Northern Part of the State
9. Webinar

Please list any specific locations (with a contact name, phone and email for the location) you or the speaker thinks would be a good host site for this class.

Long answer text

## Session Description \*

Describe the session well enough so that attendees can decide whether or not to attend. This description will be published.

Long answer text

## Session Outcomes and Objectives \*

This is used for assessing CPE credits.

Long answer text

## Session Major Topics covered \*

This is used for assessing CPE credits.

Long answer text

## Session Level \*

Basic

Intermediate

Advanced

## Additional AV / Engineering Needs \*

The room will have an LCD projector, screen (or white wall) and front table or podium. Please indicate all additional items you will need, i.e. easel, pad, Mac adaptor, internet access, etc.

Long answer text

## Speaker Information

Description (optional)

## Number of Speakers \*

1. 1

2. 2

3. 3

## Speaker #1 First Name \*

Short answer text

## Speaker #1 Last Name \*

Short answer text

**Speaker #1 Title \***

Short answer text

**Speaker #1 Organization \***

Short answer text

**Speaker #1 Biography - Narrative \***

Long answer text

**Speaker #2 First Name**

Short answer text

**Speaker #2 Last Name**

Short answer text

**Speaker #2 Title**

Short answer text

## Speaker #2 Organization

Short answer text

## Speaker #2 Biography - Narrative

Long answer text

## Speaker #3 First Name

Short answer text

## Speaker #3 Last Name

Short answer text

## Speaker #3 Title

Short answer text

## Speaker #3 Organization

Short answer text



## Speaker #3 Biography - Narrative

Long answer text

## Moderator Information

Description (optional)

## Moderator First Name \*

Short answer text

## Moderator Last Name \*

Short answer text

## Moderator Title \*

Short answer text

## Moderator Entity/Organization \*

Short answer text

Moderator Phone # \*

Short answer text

Moderator Email Address \*

Short answer text

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