

Education Grants Policy

PURPOSE: To assist Colorado Active CGFOA Members, no matter the size of the organization, with in-state education and training in keeping with the organizations professional goals while increasing their knowledge and skills to better serve the entities they belong to and their citizens and taxpayers.

FUNDING: The CGFOA Board of Directors will annually authorize and designate the amount of money available to assist with the funding of individual attendance at various in-state programs.

PROGRAMS ELIGIBLE: The following programs offered here in Colorado are considered eligible for assistance to our members:

- GFOA Technical Training Programs Conference
- DoLA Training on Financial Affairs
- Education Committee sponsored Seminars
- CGFOA/CMCA Annual Conference

INDIVIDUALS ELIGIBLE: Applicants are encouraged to supplement the CGFOA funds with payment of a portion of the costs of attendance by either the person's organization or by them selves. This allows CGFOA to increase the educational assistance offered by its members

1. Individuals must be members in good standing of CGFOA at the time of the application.
2. Individuals should describe how the training would benefit their organization. Individuals should describe their reasons for applying for financial assistance.
3. Applicants who have received aid twice in the last five years may not be eligible. Only one application per member in any one calendar year will be approved.
4. In most instances the individuals should be the only financial/accounting persons from their organization who are attending the training session. CGFOA funds should not be used to send a second or third person from the same organization to the same training opportunity. However, this discretionary decision will be made by the scholarship committee.
5. The names of individuals/organizations that receive financial assistance will not be publicly announced at CGFOA meetings.

APPLICATION PROCESS: Individuals who are interested and eligible must submit their application at least thirty days prior to the classes, and on the form provided by CGFOA. Applications should be directed to the Grants Chairperson, c/o the CFGOA Administrator.

COLORADO GOVERNMENT FINANCE OFFICERS ASSOCIATION
Education Grant Application

Please submit the Completed Application

to: Grants Committee Chair
c/o Kathy Velzen, CGFOA Administrator
PO Box 620217
Littleton, CO 80162 Ph: (303) 922-4647 Fax: (303) 922-5295

Last Name	First Name	Middle Initial
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Organization Name	Title
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Street Address	City/State/Zip Code	Telephone
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Name of Training Program: _____

Cost of Program:	Registration Fee:	\$ _____
	Travel:	\$ _____
	Lodging:	\$ _____
	Total Cost:	\$ _____

Amount of funds requested from CGFOA: \$ _____

Amount of funds the applicant's organization can contribute: \$ _____

Are you a member of CGFOA: Yes No Member since _____
(If no, please join CGFOA before submitting application)

Date you assumed current position: _____ Population of Entity: _____

Special training or finance related educational programs you have attended in the past year:

How will the training benefit your organization: Explain your reasons for wanting to attend or participate in the program:

Describe your reasons for applying for financial assistance:

Please list CGFOA Scholarships received during the past five years:

Applicant Signature	Date
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For Office Use Only

Approved: Yes No Signed: _____

Amount Approved: _____ Date: _____